



Dear international students,

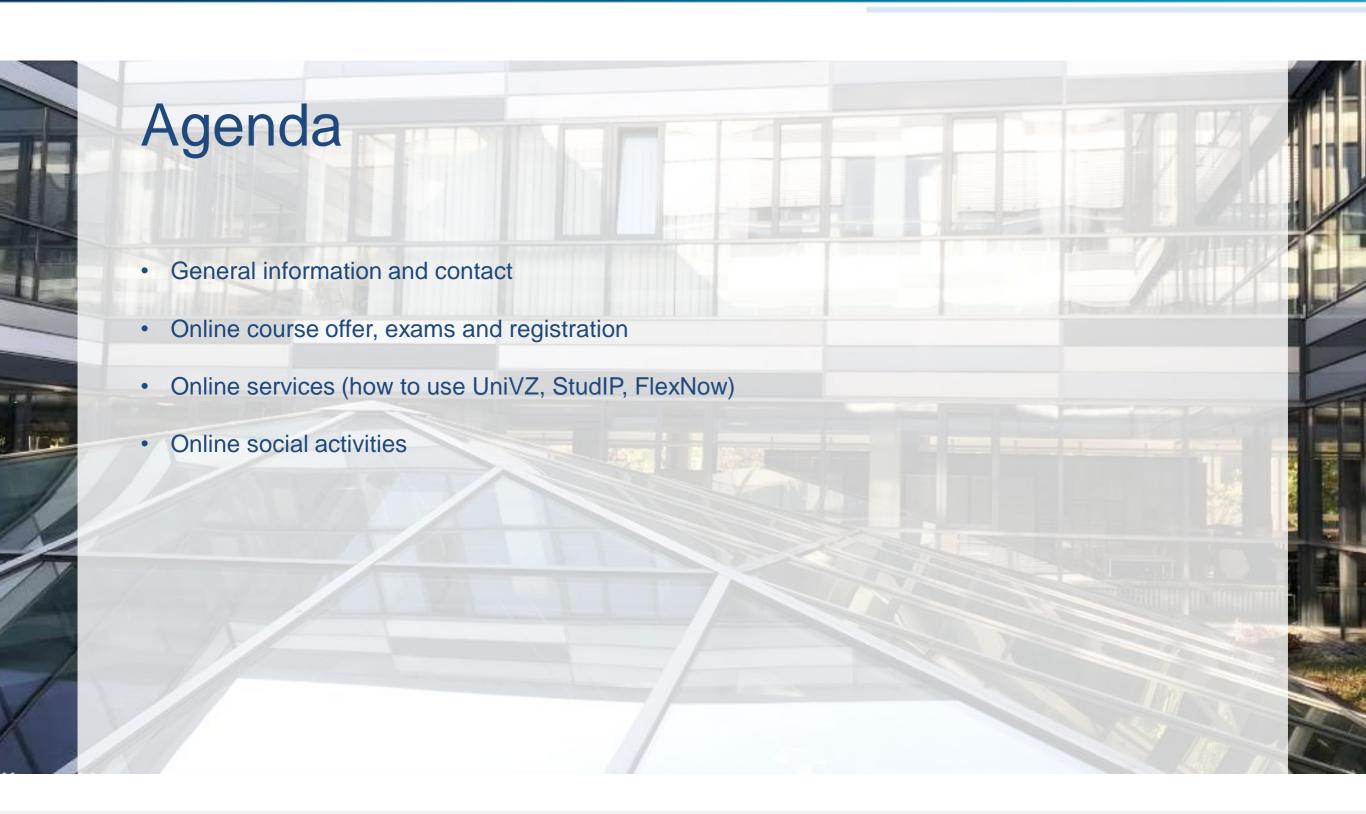
We have prepared the following information in order to facilitate your start at our Faculty. Please read through the information carefully and follow the instructions for a successful start to the digital summer semester 2020.

If you have any questions, please contact me at <a href="mailto:incoming@wiwi.uni-goettingen.de">incoming@wiwi.uni-goettingen.de</a>

Stay safe and healthy and good luck with your digital semester in Göttingen!

All the best, Christina Engelhardt & team











# Contact for Exchange Students

#### At our Faculty:

All questions regarding your academics: Learning Agreements, Course Registration, Exams,...



#### **Christina Engelhardt**



incoming@wiwi.uni-goettingen.de



digital office hours via BigBlueButton every Tuesday and Wednesday from 10am - 12 pm

You can find the link for the office hour here: <a href="https://www.uni-goettingen.de/en/479624.html">https://www.uni-goettingen.de/en/479624.html</a>

#### At our International Office:

All questions regarding administration: Enrollment, Certificate of Stay, Housing, Residence Permit, Insurance,....

#### **Christiane Seack**



christiane.seack@zvw.uni-goettingen.de



# Contact for Degree-Seeking Students

MSc Development Economics, MSc History of Global Market

At our Faculty:

#### **Student Advisory Service**

Ms. Dorothee Konings, Ms. Anja Schöfer, Mr. Dennie Oertel



studienberatung@wiwi.uni-goettingen.de



https://www.uni-goettingen.de/en/479622.html

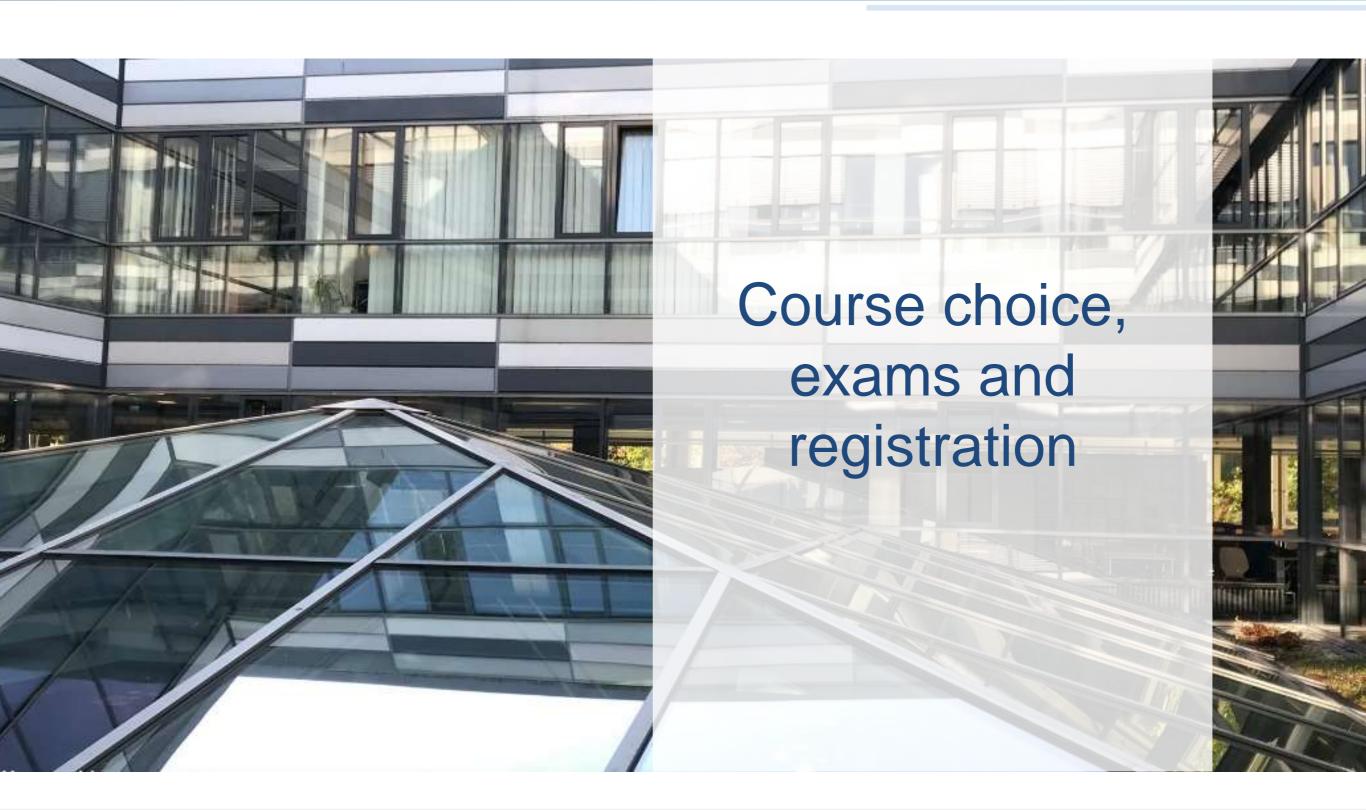




### General term information

- Lecture period: 20<sup>th</sup> April 17<sup>th</sup> July 2020
- **Public holidays** (if you are in Göttingen, please note that supermarkets will be closed on public holidays):
  - 1st May
  - 21st May
  - 1st June
- Exam period: Mostly three weeks after the end of lectures







#### Course offer

- Rule of thumb: 30 ECTS per semester = 5 courses at our faculty
  - Exchange students, please follow the credit requirements from your home University!
  - Degree seeking students, by following the 30 ECTS per semester you will be able to finish your degree within the standard period of studies of two years

#### Exchange students:

- Choose your courses individually according to your interests → you can choose all courses from our faculty
- BUT keep your academic level: bachelor choose bachelor courses, master choose master courses

#### Degree seeking students:

- Please stick to your provided curriculum, there are some mandatory courses for you as well as many electives
  - For Development Economics: <a href="https://www.uni-goettingen.de/de/203661.html">https://www.uni-goettingen.de/de/203661.html</a> (klick "Programme Structure" for details)
  - For History of Global Markets: <a href="https://www.uni-goettingen.de/en/37292.html">https://www.uni-goettingen.de/en/37292.html</a> (also more details at "Programme Structure")



# Exchange Students: How to find English-taught courses?

- Website with an overview of all Englishtaught courses for each semester: <a href="http://www.uni-goettingen.de/en/33399.html">http://www.uni-goettingen.de/en/33399.html</a>
- There might be some unlikely cancelations of the courses listed in the summer semester 2020, but we expect most courses to be offered online
- On the website you can find all courses, their course description and redirections to the UniVZ pages of the courses (when clicking on the module number) for more information





The Faculty of Business and Economics offers an excellent international description of the complete their ends. Göttingen as well as those who plan to visit for a semester abroad.

Our Faculty offers many English-language courses for short-term visitors and exchange students for both undergraduate and graduate students. Please take a look at the **right hand column** to find the **Faculty's courses taught in English for each semester**: The course lists are divided in courses for bachelor/undergraduate and master/graduate students. You can find a wide range of courses in business administration and economics - from a focus on international trade, development economics, corporate finance, asian economics or statistics and econometrics.

Please note: The course lists for the next semesters will be constantly updated until the lecture period begins, so please check the lists on a regular basis!

#### Interested in completing your entire degree in Göttingen?

For students interested in completing their entire degree in Göttingen, the Faculty offers an entirely English-language master's degree in development economics. Our programme is the only university-level master's programme in development economics in Germany, and is based on research groups from various areas including agricultural economics and rural development, and economics. The programme duration is four semesters, and can even be coupled with a double degree programme with Stellenbosch University in South Africa or University of Florence School of Economics and Management.

#### COURSES FOR EACH SEMESTER

Summer Semester 2020

Winter Semester 2019/2020

Summer Semester 2019

Winter semester 2018/2019

Summer Semester 2018

Winter Semester 2017/18

Summer Semester 2017

Winter Semester 2016/2017

Summer semester 2016 Winter Semester 2015/ 2016

#### Contact:

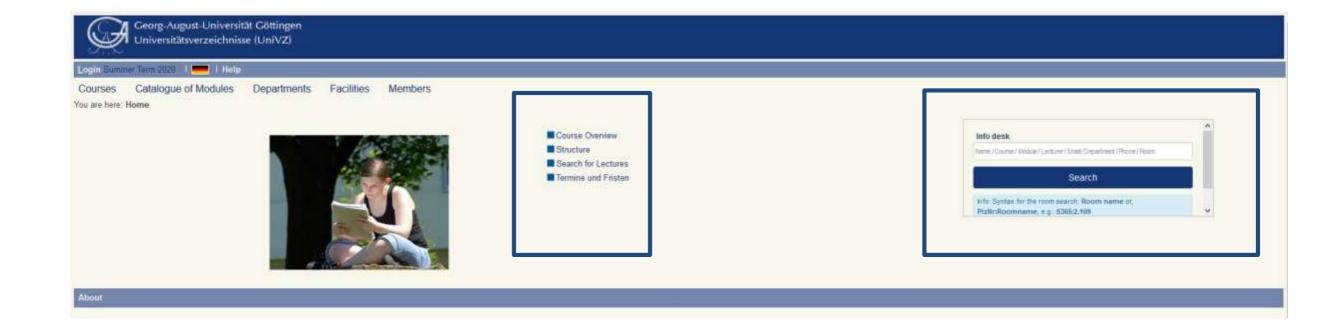
Christina Engelhardt Study Abroad Advisory Services

University of Göttingen Faculty of Business and Economics Service Centre for Students Platz der Göttinger Sieben 3 37073 Göttingen



# Exchange Students: How to find German-taught courses?

- · When you speak German and can provide a language certificate, you are welcome to choose German-taught courses as well
- You can find all courses on UniVZ: <a href="http://univz.uni-goettingen.de/">http://univz.uni-goettingen.de/</a>





#### Summer Semester 2020: Online course offer

- All professors and their teams have set up online courses for the summer semester, the way they offer their courses may vary
  - Some courses will provide online lectures once or twice a week with additional reading material on StudIP
  - For some courses there will be reading material online
  - Some lecturers might use online tools for seminars or tutorials
  - Etc.
- How can you find out about the online courses?
  - Log into eCampus with your login data: <a href="https://ecampus.uni-goettingen.de">https://ecampus.uni-goettingen.de</a>
    - If you have NOT received your login data yes, please follow the instructions under the questions "I am newly enrolled for the summer semester 2020. How do I get my account set up and my new chip card (student ID card)?" https://www.uni-goettingen.de/en/623022.html
  - Choose StudIP and search for the courses which you are interested in
    - You can find a detailed description on how to use StudIP from page 26 on!
  - Register for these courses and check all information provided on StudIP carefully
  - Follow the instructions about the courses



### Exchange Students: FAQ – which courses can I take?

"I'm an exchange student in development economics/international economics/business information systems, can I
choose business administration courses?"

YES

- → free to choose all courses from our faculty, but stick to academic level
- "I'm also interested in courses from other faculties, can I choose them as well?

**MAYBE** 

- only with the permission from the other faculty; if you are interested send me an email and I will take care of it!
- "I'm a bachelor student, can I also take master courses?"

**MAYBE** 

- → not without permission; master courses have different enrollment requirements (courses and skills you need to provide) which you can check in UniVZ if you can prove these requirements, send me an email about the courses you would like to take and we can check your eligibility
- "I'm a master student, can I also take bachelor courses?"

YES

→ BUT: discuss accreditation with your home University first!



### Exams: How it usually works

#### Lectures:

- Exams usually take place at the end of the lecture period and are the only type of examination
   → grade counts for 100%!
- Exams can be multiple choice or free text exams

#### Seminars:

- Usually different assignments during the semester: presentations, papers, portfolios, participation, etc.
- Grade consists of different assignments

#### Exam dates:

- will be/are already published in StudIP
- mostly you will find two dates as we offer two examination periods:
  - Exchange students who stay for only one semester: Choose first date always! Mostly, you will not be here anymore for the second date or will not be enrolled anymore!
  - Exchange students who stay for two semesters: Please choose first date as well! If you happen to fail the first time, you can try again at the second date!
  - Degree Seeking Students: Free to choose, but also: try to choose the first date so that you have a second try
- Online Courses: Please check the assignments and the dates in StudIP, your lecturers will inform you about online exams
  or other assignments there!



# Exams: Grading & Results

- Lectures: You will receive the grade 4-6 weeks after the exam
- Seminars: Depends on the assignments and number of students in the seminar
- Grading system:
  - 1,0 = best grade you can get
  - 1,3-3,7 = passed
  - 4,0 = minimum grade to pass
  - 4,3-5,0 = fail

Grades	Α		ВС		D				Е		F			
	excellent 1,0 – 1,5		good 1,6 – 2,5		satisfactory 2,6 – 3,5				sufficient 3,6 – 4,0		failed < 4,0			
Göttingen	1,0	1,3	1,7	2,0	2,3	2,7	3,0	3,3	3,5	3,7	4,0	4,3	4,7	5,0

- Questions/Problems?
  - Study Abroad Advisory or Examination Office (https://www.uni-goettingen.de/en/47926.html)



### **Exams: Registration**

- A registration in FlexNow is required for exams!
- Registration deadline: 7 days before the examination date!
- Cancelation deadline: 24 hours before the date of the exam

#### FAQ:

"How do I register for my courses?"

#### Two steps:

- You have to register for all courses in StudIP, because that is where you get all materials and information for the courses
- 2. You MUST register for exams in Flexnow!

deadline = deadline

no exceptions made!



### Overview for Exchange Students

Free to choose several courses which sound interesting for you **Important:** Stick to the credits requirements of your home University!



Register on StudIP for the courses you are interesting in and check the online availability and information Follow the instructions on StudIP to successfully take part in the courses



Most important: Register for the exams you want to take in FlewNow until 7 days prior to the exam date!



Send your Learning Agreement to me until **4**<sup>th</sup> **May**Erasmus Students: Choose the LA from your home University
Other Exchange Students: I will send you the LA later!



# Overview for Degree Seeking Students

Check your "Programme Structure" on the websites of your study programme



Register on StudIP for your courses and check the online availability and information Follow the instructions on StudIP to successfully take part in the courses



Most important: Register for the exams you want to take in FlewNow until 7 days prior to the exam date!



Any questions on your courses?

Please refer to the contact person for your study programme or the study advisory service of our Faculty



### Studying: how and where?

- Study material:
  - Can be found online at StudIP for each course
- Study in groups, even digitally → more fun and more efficient!
  - Ask students in your course to set up a study group
  - Ask your study buddy
  - Use our Discord Channel
  - · Ask in Facebook groups: "Wiwi Uni Göttingen"
  - Support each other!









#### I. UniVZ

- In the UniVZ you will find all important information about the courses (content of the course, location, time etc.).
- Important: NO registration for the courses!
- Please follow the link: <a href="http://univz.uni-goettingen.de/">http://univz.uni-goettingen.de/</a>





### Step 1: Choose your department (faculty)



Wirtschaftswissenschaftliche Fakultät = Faculty of Business and Economics

#### Vorlesungsverzeichnis

- Forschungseinrichtungen
- Zentrale und gemeinsame Einrichtungen
- → Interdisziplinäre Wissenschaftliche Zentren
- Universitätsnahe Einrichtungen
- → Theologische Fakultät
- Juristische Fakultät
- Medizinische Fakultät
- Philosophische Fakultät
- Fakultät für Mathematik und Informatik
- Fakultät für Physik
- Fakultät für Chemie
- → Fakultät für Geowissenschaften und Geographie
- Biologische Fakultät
- Fakultät für Forstwissenschaften und Waldökologie
- → Fakultät für Agrarwissenschaften
- Wirtschaftswissenschaftliche Fakultät
- Sozialwissenschaftliche Fakultät
- Öffentliche Veranstaltungen
- Interdisziplinäre Studiengänge



### Step 2: Choose the difficulty level of your courses...

#### Vorlesungsverzeichnis

- → Wirtschaftswissenschaftliche Fakultät
  - Orientierungsveranstaltungen
  - Bachelor- und Masterstudiengänge
  - Diplom- und Magisterstudiengänge
  - → Lehrveranstaltungen f
    ür Doktoranden
  - → Wirtschaftswissenschaftliche Veranstaltungen für Hörer anderer Fakultäten

### ... and select your field of study

#### Vorlesungsverzeichnis

- → Wirtschaftswissenschaftliche Fakultät
  - Bachelor- und Masterstudiengänge

VstNr.	Veranstaltung	VstArt
800534	Seminar zur Verhaltensökonomik - Markstädter, Keser	Seminar
800678	SAP TERP10 - Schumann, Friedemann, Gröger	Blockveranstaltung
800793	Wachstum und Entwicklung - Klasen	Vorlesung
800794	Übung Wachstum und Entwicklung - Gaddis, Rudolf, Meier, Minos	Übung

- Betriebswirtschaftslehre
- = Business Administration

- Volkswirtschaftslehre
- = Economics
- → Wirtschafts- und Sozialgeschichte
  - = Economic and Social History
- Wirtschaftsinformatik

**= Business Information Systems** 

→ Wirtschaftspädagogik

= Business and Human Resource Education



### Step 3: Choose your exact major of study

#### Vorlesungsverzeichnis

- → Wirtschaftswissenschaftliche Fakultät
  - → Bachelor- und Masterstudiengänge
    - Betriebswirtschaftslehre

VstNr.	Veranstaltung
800044	Projektseminar Finanzcontrolling M.WIWI-BWL.0011 -
800812	Strategisches Marketing - Hammerschmidt, Klein
800813	Aktuelle Fragestellungen des Innovationsmanagements

- → Bachelor-Studiengang in Betriebswirtschaftslehre
- → Master-Studiengang in Finanzen, Rechnungswesen und Steuern
- → Master-Studiengang in Marketing und Distributionsmanagement
- Master-Studiengang in Unternehmensführung



# Voilà! Here you have the list of all offered courses (click on the course to find out more about it)!

#### Vorlesungsverzeichnis

- → Wirtschaftswissenschaftliche Fakultät
  - Bachelor- und Masterstudiengänge
    - Betriebswirtschaftslehre
      - → Bachelor-Studiengang in Betriebswirtschaftslehre

VstNr.	Veranstaltung					
430041	Einführung in das Zivilrecht für Wirtschaftswissenschaftler, Bachelorstudierende sowie Hörer anderer Fachbereiche - Hilger					
430089	Übungen im Zivilrecht für Wirtschaftswissenschaftler und andere Studiengänge- Grundstudium - Hilger					
800004	Übung zu Unternehmenssteuern I - Oestreicher, Kimpel					
800005	Unternehmenssteuern I - Oestreicher					
800019	Mathematik-Großübung - Böker, N.N.					
800020	Statistik - Kneib					
800021	Statistik-Großübung - Kneib , N.N.					



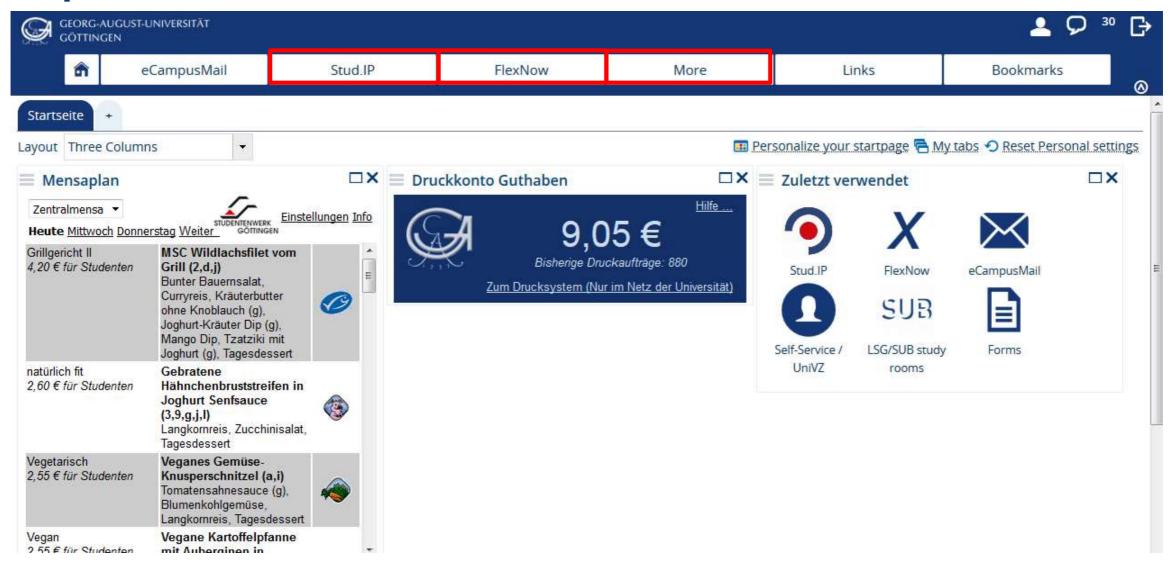
### II. Ecampus

Step 1: Follow the link: <a href="https://ecampus.uni-goettingen.de">https://ecampus.uni-goettingen.de</a>

Step 2: Log in User name

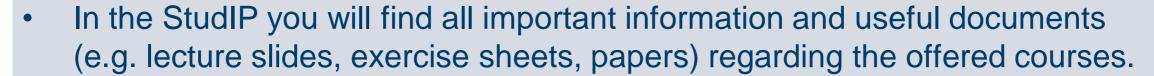


Step 3: Use it





#### III. StudIP





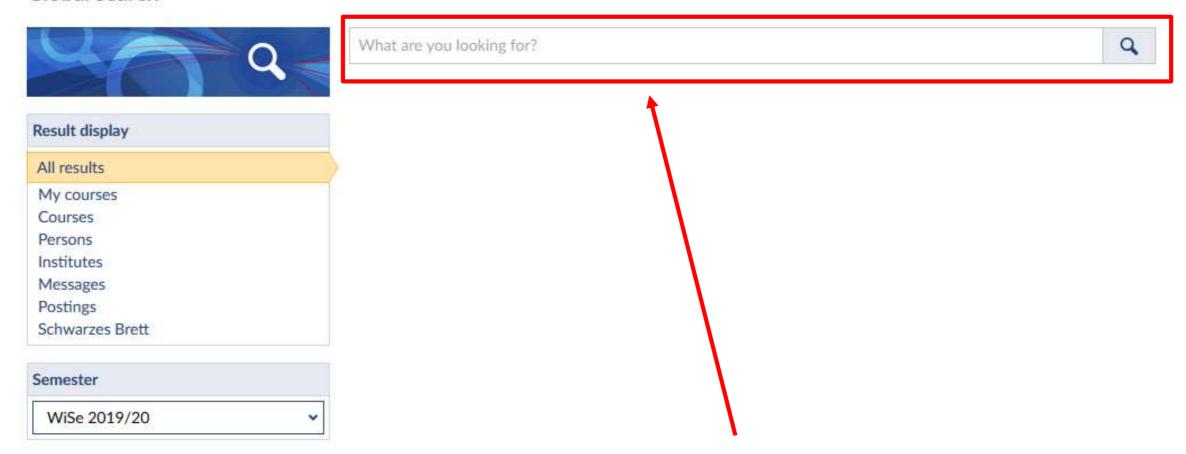
https://www.studip.uni-goettingen.de/



#### How to find a course?



#### Global search



Write the name of course you want to take (e.g. "Personalmanagement")



### How to access a course?























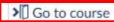
#### Lecture: Personalmanagement - Details



Actions



A Print



i Reserve only in the timetable

Share

oo Copy link to this course



#### Course under special admission. Please read the note.

General information	
Course number	800948
Semester	SoSe 2019
Current number of participants	282
expected number of participants	200
Home institute	Personalmanagement Schwerpunkt Chir
Courses type	Lecture in category Teaching
Next date	Tue , 03.12.2019 14:00 - 16:00, Room: (
Semesterwochenstunden	2
ECTS points	6

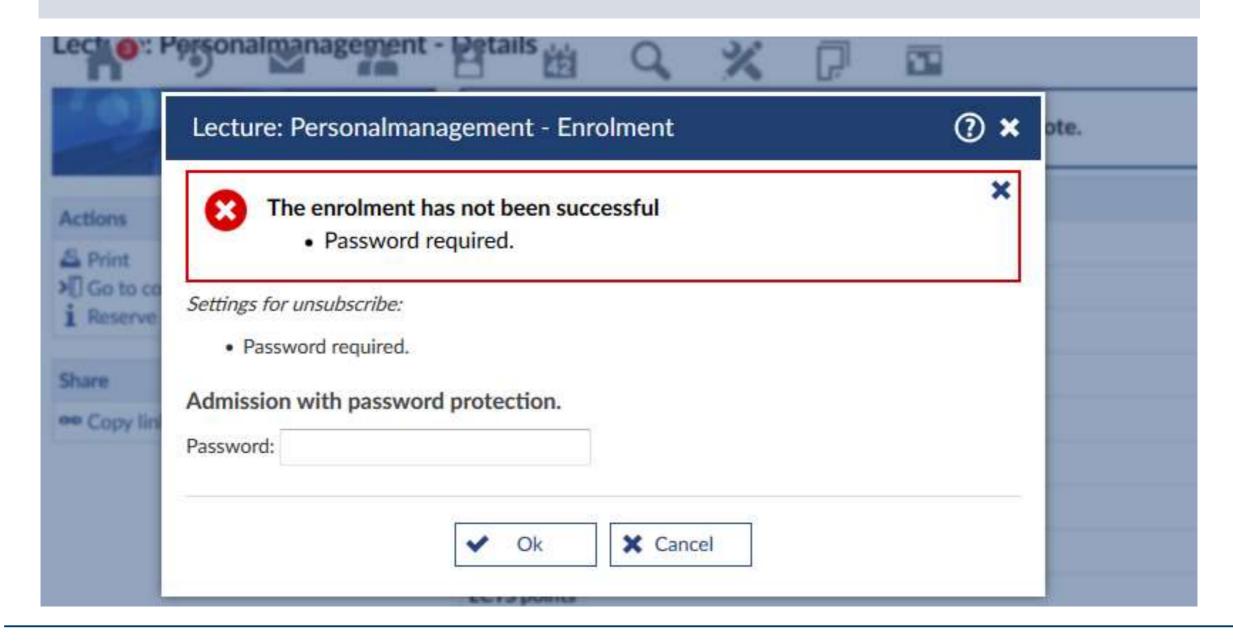
#### Dozentinnen

Prof. Dr. Fabian Froese, Fedor Portniagin



### ATTENTION: Some of the courses are locked with a password!

 In this case, please contact the responsible instructor (can be found on UniVZ).





#### Overview of a course with accession



#### Lecture: Essentials of Global Health - Files





#### IV. FlexNow

- In the FlexNow you must register/sign for exams and see the results of your exams.
- Please follow the link: <a href="https://flexnow.uni-goettingen.de">https://flexnow.uni-goettingen.de</a>
- If you need support based on the exams, please get in touch with the Examination Office (Prüfungsamt):

Info-Point: Oeconomicum, 1. floor

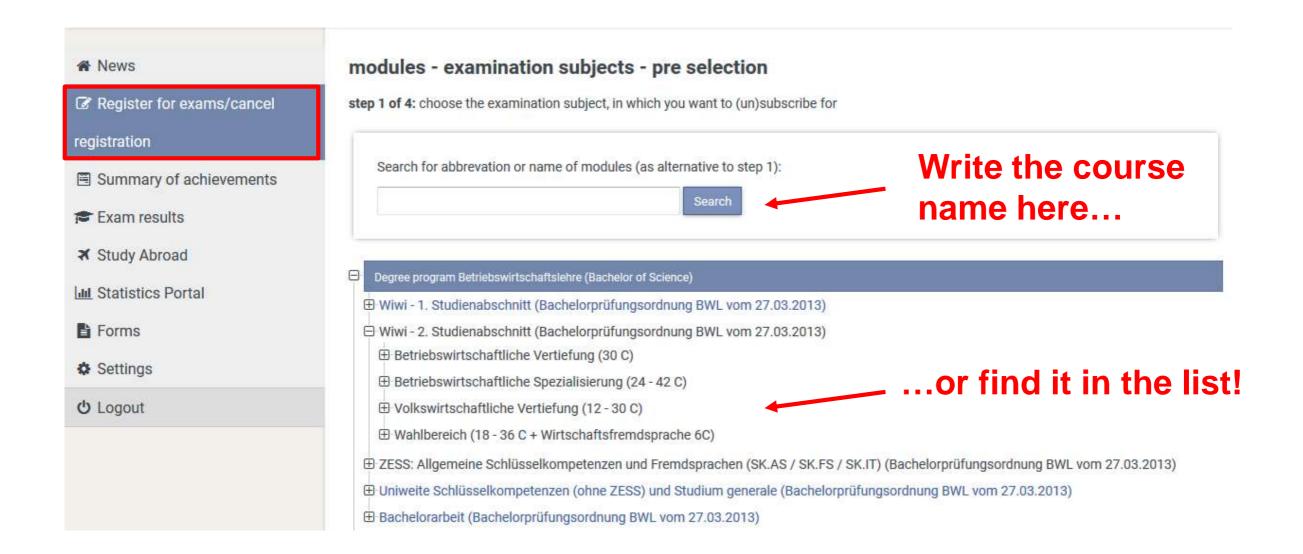
Opening Hours: Mon - Thu 9 a.m. - 4 p.m.

Fri 9 a.m. - 1p.m.

Email: wiwipa@uni-goettingen.de (currently only available via email!)



### How to register for exam?





#### exams

step 2 of 4: in order to move the chose examination subject into the basket, select a date. The actual subscription takes place in the next step.

Module: Wahlbereich (18 - 36 C + Wirtschaftsfremdsprache 6C) - Geldtheorie und Geldpolitik [B.WIWI-VWL.0008] - Standard 🔁 PDF



#### basket

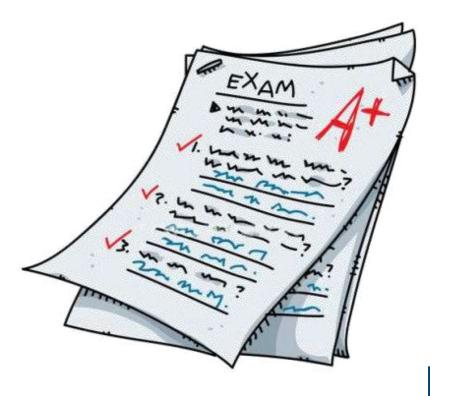
step 3 of 4: Check your selection. By clicking 'remove from basket', you can undo your choice. CAUTION: Your (un)subscription is only definitive after clicking "send!



#### submit the basket

step 4 of 4: Click "send" for a definitive (un)subscription of your chosen examination subjects. TAN numbers are no longer needed.



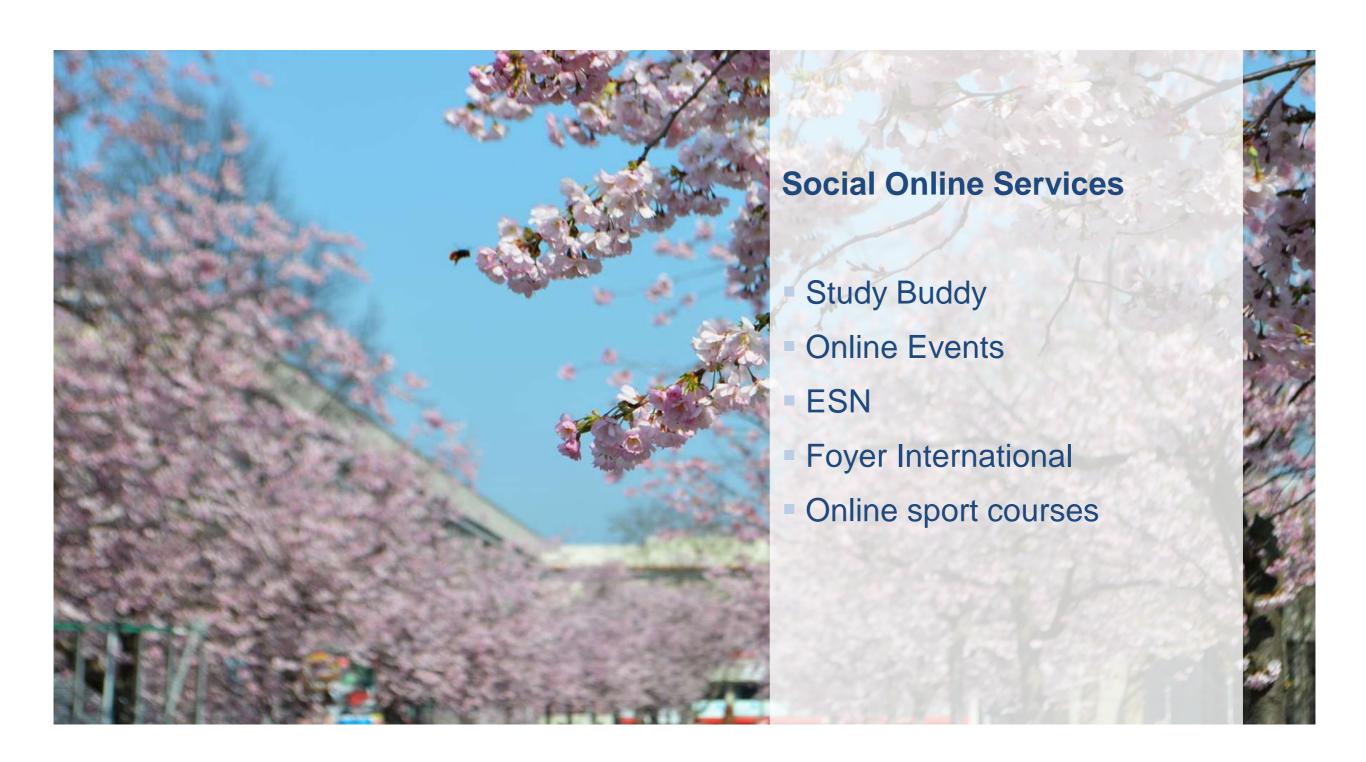




# ATTENTION!ATTENZIONE!ATENCIÓN!ATENÇÃO!UWAGA!注意!

- You cannot take an exam without registration.
- Registration: up to 7 days before the exam! If you miss the deadline for the registration, you won't be able to write the exam!
- Cancellation: until 24 hours before the exam!
- For more useful information follow this link: <a href="https://www.uni-goettingen.de/en/52935.html">https://www.uni-goettingen.de/en/52935.html</a>







### SOCIAL ONLINE EVENTS: EXCHANGE@WIWI

- Every semester we offer a number of social events in order to build an international community at our Faculty
  and connect international and local students! It's always a great opportunity to meet fellow students, learn
  about different cultures and languages and have a contact who you can ask questions to: International
  students can ask all questions they might have about living and studying in Göttingen and local students get a
  contact for their own international experience maybe they are going to study one semester at your home
  University or in your home country, so you can give them advice, too! Win win, isn't it?
- This semester we are moving the events online!
- Join our Facebook group to stay updated about our offers: <a href="https://www.facebook.com/groups/2027633594177528/">https://www.facebook.com/groups/2027633594177528/</a>



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### ONLINE EXCHANGE@WIWI EVENTS

Online events via **Discord Channel** <a href="https://discordapp.com/invite/xRmdvw5">https://discordapp.com/invite/xRmdvw5</a>

- Questions
- Connect
- Join

Join us for our first event Thursday, 23<sup>rd</sup> April, 7pm for an international quiz night! ☺

First event next: Thursday





### STUDY BUDDY - STAY AT HOME EDITION



Sign up here to take part in our Study Buddy programme, get matched with a local student who can support you with any questions you might have:



Further questions?
Contact <a href="mailto:indigu@wiwi.uni-goettingen.de">indigu@wiwi.uni-goettingen.de</a>

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#### FOYER INTERNATIONAL

- The Foyer Team is a subdivision of Göttingen University International Office. They provide a platform for all students, regardless of their nationality and background, to meet and spend quality time together in gatherings of their interest. All meetings and activities are always free and you are warmly welcome to join at any point.
- Great opportunities to meet more German and International students!
- Find all information online: <a href="http://www.uni-goettingen.de/en/2554.html">http://www.uni-goettingen.de/en/2554.html</a> or on Instagram!



teamfoyer



# ERASMUS STUDENT NETWORK (ESN)

The ESN team is doing a great job in offering weekly online meetings for you:

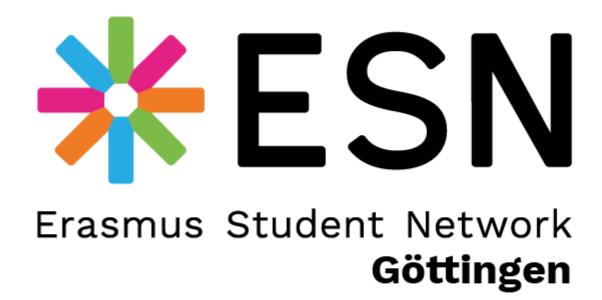
- Game nights
- Quiz nights
- Language café
- •



esn.goettingen



ESN Göttingen - International Student Network



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#### ONLINE SPORTS COURSES: MY. SPORT MEETS YOUR HOME

No ordinary course program this semester, but instead:

- online courses (Homeworkouts)
- Movements for home office (via video on demand)
- Find their course program via <a href="https://my.sport.uni-goettingen.de">https://my.sport.uni-goettingen.de</a>





Or, use the livestream courses from GoeSF via ZOOM!

 Apply for courses on: <u>https://www.goesf.de/sportkurse/fitnesskurse</u>





# Round up – what are my next steps?



- Exchange Students: Find courses which interest you, register on StudIP to find all information about the online version
  - Finalise your course choice, register for exams on FlexNow
  - Send your learning agreement to me until 4<sup>th</sup> May
- Degree Seeking Students: Choose courses according to your curriculum, register on StudIP to find all information about the online version
  - Register for exams on FlexNow

EXAMS & STUDYING

- Exams in lectures and assignments in seminars
  - Registration: Until 7 days before the exam!
- Studying: Even if you have to take courses from home, be active and look for digital study groups, support each other and make the most of it!

ONLINE EVENTS

 Join our international online community by attending our online events, sign up for the study buddy program or join ESN and the Foyer International



# Round up – where can I find information?

Information for international students

- From our Faculty: https://www.uni-goettingen.de/en/427866.html
- From the International Office: <a href="https://www.uni-goettingen.de/en/574687.html">https://www.uni-goettingen.de/en/574687.html</a>

Information about COVID-19

- Updates from our Faculty: <a href="https://www.uni-goettingen.de/en/622755.html">https://www.uni-goettingen.de/en/622755.html</a>
- FAQ for Students: https://www.uni-goettingen.de/en/623022.html
- Updates from the University (overall): <a href="https://www.uni-goettingen.de/en/622779.html">https://www.uni-goettingen.de/en/622779.html</a>

Others

- Our social activities: <a href="https://www.uni-goettingen.de/en/613540.html">https://www.uni-goettingen.de/en/613540.html</a>
- Join our Facebook Group: <a href="https://www.facebook.com/groups/2027633594177528/">https://www.facebook.com/groups/2027633594177528/</a>



### Summer Semester 2020: Stay at 🏠 Edition



#### We are in this together, let's all make the most of it!

Use the online course offer to achieve an academic benefit from this semester and use our "Stay at Home" offers to connect with as many students as possible, learn about different cultures, take a German language course and join our Study Buddy programme!

Feel free to always send us an email with your questions or call me during my office hour! We might not always know all the answers at this point, it's all a big experiment (just like today), but we are trying to support you in any way!

Stay safe and healthy and good luck for your courses!

